



MANDATORY DEMATERIALIZATION FOR TRANSFER OF SECURITIES

Securities and Exchange Board of India (SEBI) vide SEBI (Listing Regulations and Disclosure Requirements) (Fourth Amendment) Regulations, 2018 dated 8th June, 2018 has amended Regulation 40 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, whereby transfer of securities of a listed company would not be processed unless the securities are held in dematerialized form. The said regulations shall be effective from 5th December, 2018 and all the shares lodged for transfer thereafter shall be in dematerialized form only.

Pursuant to the said amendment, please note that with effect from December 5, 2018 –

Transfer of securities in physical form	Not allowed
Holding of securities in physical form	Allowed
Transmission/ Transposition of securities held in physical form	Allowed

The benefits of holding securities in dematerialized mode are as under:

- Convenient mode of holding securities, especially in case you are holding shares of many companies.
- Immediate transfer of securities.
- No stamp duty is payable on transfer of securities in demat mode.
- Elimination of risks such as bad delivery, fake securities etc.
- Reduction in paper work and transaction cost.
- Saving of time – Change in address / bank account particulars etc. recorded with Depository
- Participant gets registered electronically with all companies in which you hold securities.
- Facilitates direct credit of shares in case of allotment under Initial Public Offer, Rights Issue, Bonus Issue, Stock Split etc.

For your ready reference, the procedure for dematerialization of shares is provided herein below.

1. Please open a Beneficiary Account with a Depository Participant (DP) registered with SEBI and with any one of the Depositories i.e. NSDL or CDSL.
2. Thereafter, submit the Dematerialization Request Form (DRF) (in triplicate) to your DP duly filled in and signed, along with share certificate(s) in original and other requisite documents. The shareholder/DP will deface the share certificates by writing "SURRENDERED FOR DEMATERIALIZATION".
3. The DP will verify DRF and share certificates and issue an acknowledgement slip duly signed and stamped, to the shareholder.
4. The DP will thereafter scrutinize DRF and share certificates. In case the DRF/share certificates are in order, the details of the request as mentioned in the DRF are entered in the DPM (software provided by the Depositories to the DPs) and a Dematerialization Request Number (DRN) will be generated by the system. In case the DRF/share certificates are not in order, the same will be returned to the shareholder for removing deficiencies.
5. The DRN so generated is entered in the space provided for the purpose in the DRF. The DRF, with the DRN mentioned on it, will then be released electronically to the Company. The DP will also dispatch the share certificates along with the DRF and a covering letter to the Company for verification and approval.
6. The Company will after due verification of DRF and share certificates, confirm acceptance of the request for dematerialization in its system DPM (SHR).



7. The Company will after due verification of DRF and share certificates, confirm acceptance of the request for dematerialization in its system DPM (SHR).
8. On receiving confirmation from the Company, the concerned Depository would credit an equivalent number of securities in your Beneficiary Account.
9. The Company may reject dematerialization request in some cases and will send an objection memo to the DP along with DRF and share certificates. The DP, if the shareholder so requires, may generate a new DRN and send the DRF & share certificates again to the Company for dematerialization.
10. The process of dematerialization is completed within 21 days from the date of submission of a valid dematerialization request.

Shareholder can further visit the below mentioned websites of the Depositories viz., National Securities Depository Limited (NSDL) or Central Depository Services (India) Limited (CDSL) for further understanding of the demat procedure:

NSDL website: <https://nsdl.co.in/faqs/faq.php> (dematerialization)

CDSL website: <https://www.cdslindia.com/investors/open-demat.aspx>

In case if you have any queries or need any assistance in this regard, please contact;

Company Secretary & Compliance Officer

Mr. Lalit Sharma

Indiabulls Ventures Limited

Corporate Office: Indiabulls House,
448-451, Udyog Vihar, Phase – V,
Gurugram, Haryana - 122016

Email: helpdesk@indiabulls.com

Tel: +91 124 668 1199, Fax: +91 124 668 1240

Website: <http://www.indiabullsventures.com/>

Registrar & Transfer Agent

Karvy Fintech Pvt Ltd

(Formerly Karvy Computershare Pvt. Ltd.)

(Unit: Indiabulls Ventures Limited)

Corporate Office : Karvy Selenium Tower B,
Plot No.31-32, Gachibowli Financial District,
Nanakramguda Hyderabad – 500 032

Tel: +91 40 67162222; Fax : +91 40 23001153

<https://www.karvyfintech.com/>